

Handout 2: Dialogue (Welcome to our Company)

Use the following phrases to complete the conversation:

Nice to meet you, too. / this is / What's your name? / Where are you from? / Who are you with?

Mark: Hello, my name is Mark Schultz. _____.

James: I'm James Percy, from Microsoft.

Mark: Nice to meet you James. And welcome to our company!

James: Thank you.

Mark: _____

James: I'm from the United States. And you?

Mark: I'm from Berlin.

James: I'm with my boss, Mr Gray. He isn't here at the moment. He's in the conference room.

Mark: James, _____ Marlon. He is our marketing manager.

James: Nice to meet you, Marlon.

Marlon: _____