

Handout 1 - Vocabulary

Where do you usually find these workplace things?

Put the words in the correct categories. Some words can belong to more than one category. a cash

- register a desk a machine a monitor a price tag a printer
- a robot a table a tray a water cooler a Xerox machine
- shelves

In an office:	In a cafeteria:	In a factory:	In a store:

1. I'm a bit thirsty. Where is your _____?
2. The user manual for the new machine is on one of the _____.
3. Don't operate this _____ without gloves.
4. How much does this cost? I don't see the _____.
5. I want to make a copy of this document. Where is the _____?
6. This is a self-service cafeteria. Take a _____ from over there.
7. I can't visit their website because my _____ is broken.
8. If you want to pay for this product, go to the _____.
9. The salt and pepper are on the _____.